By-Laws

**ARTICLE I: NAME AND PURPOSE**

Section I. The name of this Universities Fighting World Hunger and Presidents United to Solve Hunger chapter, located at the University of Kentucky is SSTOP Hunger: Sustainable Solutions to Overcome Poverty.

Section II. The purpose of this organization shall be to support on-campus initiatives and organizations with a focus on solving hunger and malnutrition to fulfill the missions of Universities Fighting World Hunger and Presidents United to Solve Hunger.

We will do this by facilitating communication between and provide resources to hunger-related organizations at the University of Kentucky in order to engage faculty, staff, and students across disciplines in developing and implementing a strategy to end hunger through hunger awareness and consciousness-raising, fundraising, advocacy, and academic initiatives (teaching, research, and outreach).

**ARTICLE II: OFFICERS AND DUTIES**

Section I. The Executive Board is elected and must be at least a sophomore status at the University of Kentucky.

A. President
   a. The role of the President shall be to preside over all meetings, respond to the SSTOP Hunger email within 48-hours, and be the spokesperson for SSTOP Hunger by representing and advocating for hunger-related organizations.

B. Vice President
   a. The role of the Vice President shall be to assist the President in all matters, respond to the SSTOP Hunger email within 48-hours, and be the spokesperson for SSTOP Hunger by representing and advocating for hunger-related organizations.

C. Secretary
   a. The role of the Secretary is to send the meeting agenda by email to all at least 24-hours prior to the meeting, review and keep recover of all Organization Updates, document all meetings, and keep accurate records of attendance.

D. Treasurer
   a. The role of the Treasurer shall be to manage the finances by creating a budget, depositing donations and raised funds, giving updates regarding the account in meetings, and administer grant funds.

E. Promotion Facilitator
   a. The role of the Advocacy and Awareness Facilitator is to work with both the Hunger Leaders and Representatives to promote hunger-related initiatives and organizations by managing social media accounts.

F. Fundraising Facilitator
a. The role of the Fundraising Facilitator is to seek out creative opportunities to fundraise both on and off campus to raise funds for hunger-related outreach and provide mini-grant opportunities and funding for on-campus student organizations.

G. Service Facilitator
a. The role of the Service Facilitator is to assist organizations in finding, pursuing, and coordinating service projects and activities on and off campus.

H. Creative Facilitator
a. The Creative Facilitator is responsible for assisting hunger-related organizations in developing t-shirt designs, marketing graphics, artistic projects, and photography.

I. Faculty/Staff Lead
a. The role of the Faculty/Staff Lead is to engage faculty and staff at the University of Kentucky of hunger-related awareness, advocacy, fundraising, and academic (teaching, research, and outreach) initiatives and events. He/she will also assist with the election process.

Section II. The Executive Board is expected to adhere to several standards:

A. Attend and engage in all mandatory meetings, retreats, trainings, and events.
B. Participate in one community service hour a month with an on-campus hunger-related organization.
C. A GPA of 2.5 must be maintained in order to remain eligible to be on the committee.
D. Respond promptly (within 48-hours) to all forms of communication.
E. Serve an academic year.

ARTICLE III: HUNGER LEADERS

Section I. Membership shall consist of one official leader from the following:

• The Campus Kitchen at the University of Kentucky
• Big Blue Pantry
• OXFAM
• Beyond the Blue
• National Hunger and Homelessness Awareness Week

Section II. Each Hunger Leader is expected to adhere to several membership standards:

A. Attend and engage in all mandatory meetings, retreats, trainings, and events.
B. A maximum of 2 meetings per semester may be missed.
   a. If a Hunger Leader cannot attend a meeting, he/she will email the secretary 24-hours prior to the meeting and include the name of the individual that will attend in his/her place.
   b. If a Hunger Leader has 3 or more absences, he or she must forfeit the position. A new representative will be selected to replace the delinquent representative.
C. A GPA of 2.5 must be maintained in order to remain eligible to be on the committee.
D. Respond promptly (within 48-hours) to all forms of communication.
E. Serve an academic year.

ARTICLE IV: REPRESENTATIVE MEMBERSHIP
Section I. Membership may consist of one official Representative from colleges, departments, and campus organizations at the University of Kentucky. Such as:

- Department of Dietetics and Human Nutrition, College of Agriculture, Food, and Environment (CAFE)
- Department of Agricultural Economics, CAFE
- Department of Biosystems and Agricultural Engineering, CAFE
- Department of Community and Leadership Development, CAFE
- Department of Family Sciences, CAFE
- Department of Geography, College of Arts and Sciences
- Department of International Studies, College of Arts and Sciences
- Department of Gender Studies, College of Arts and Sciences
- Department of Environmental and Sustainability Studies, College of Arts and Sciences
- Sustainable Ag Program, CAFE
- The Food Connection @ UK
- Center for Community Outreach
- The Campus Kitchen at the University of Kentucky
- Cooperative Extension Services
- Minorities in Agriculture, Natural Resources and Related Sciences (MANRRS)
- SEAD
- Engineers without Borders
- Living Learning Program
- University of Kentucky Student Government (SGA)
- Kentucky Interfraternity Council (IFC)
- Panhellenic Council
- Athletes in Action
- Christian Student Fellowship

Section II. Each Representative is expected to adhere to several membership standards:

F. Attend and engage in all mandatory meetings, retreats, trainings, and events.
G. A maximum of 2 meetings per semester may be missed.
   a. If a Representative cannot attend a meeting, he/she will email the secretary 24-hours prior to the meeting and include the name of the individual that will attend in his/her place.
   b. If a Representative has 3 or more absences, he or she must forfeit the position. A new representative will be selected to replace the delinquent representative.
H. A GPA of 2.5 must be maintained in order to remain eligible to be on the committee.
I. Respond promptly (within 48-hours) to all forms of communication.
J. Serve an academic year.

Section IV. Each Hunger Leader and Representative is responsible for submitting an online bi-weekly Organization Update by 9:00 PM on the Sunday before the Hunger Board meeting.

ARTICLE V: MEETINGS

Section I. The Executive Board will meet weekly:

A. The day of week shall be Tuesdays.
B. The time shall be 6:00 PM.

Section II. The Hunger Board (Executive Board, Hunger Leaders, Representatives, and General Body Members) will meet bi-weekly:

A. The day of week shall be Tuesdays
B. The time shall be 6:30 PM.

Section III. The President shall preside over all meetings. If, for some reason, the President cannot be in attendance, the Vice President shall preside.

**ARTICLE VI: ELECTION OF EXECUTIVE BOARD**

Section I. Elections for the offices of the Executive Board will be held in the spring semester.

A. The newly elected officers will assume their official duties at the last meeting of the spring semester.
B. The President-elect and Vice President-elect will serve on the selection committee for Representatives.

**ARTICLE VII: SELECTION OF REPRESENTATIVES**

Section I. Representatives shall be selected on a rolling basis.

A. Current Representatives must re-apply each year.

**ARTICLE VIII: AMENDMENTS**

Section I. These By-Laws may be amended by a two-thirds majority vote of the Executive Board.

A. Proposed amendments must be submitted to the Secretary at least 48-hours prior to the Executive Board meeting. The proposed amendment will be sent out by the Secretary to the Executive Board to review before the meeting.